

## VACANCY ANNOUNCEMENT

**Company Profile:** Balkan Finance Investment Group, BALFIN Group, is one of the most significant and successful investment groups in the Western Balkans region. Geographically, BALFIN Group is present in Austria, Albania, Kosovo, Bosnia and Herzegovina, North Macedonia, Montenegro and the Netherlands, employing approximately 6,000 people. The activities of the BALFIN Group comprise the development and management of real estate, retail, mining industry, banking, tourism, energy, logistics, etc. BALFIN Group is growing steadily, having a positive impact on the communities through economic development, employment opportunities, innovation and social investment.

**AlbChrome** is part of BALFIN Group, operating in the sector of Mining & Metallurgy.

AlbChrome is a leading mining company in the region and the largest chrome ore and ferrochrome producer in Albania. For more than 20 years now, AlbChrome manages one of the largest European chrome rich resources. The Bulqiza Chrome Mines, Ferrochrome Plant in Burrel & Elbasan and other mining and metallurgy facilities are main assets of the company in Albania.

**Job position:** Geological Engineer

**Department:** Bulqiza Chrome Ore Mine Headquarter

**Location:** Bulqize Chrome Mine, Bulqize, Albania.

### Job Summary

In collaboration with Chief Engineer and other Engineers at the Mine, the Geological Engineer supervises shift leaders and operational staff at Bulqiza Mine. This position carries out the necessary planning and implements daily tasks schedule for normal work flow as well as possible.

### Duties and Responsibilities

The Geological Engineer works at Bulqiza Chrome Mine under the direct supervision of the Chief Engineer and that of Local Administrator to perform the following tasks:

1. Carries out geological-exploratory executions to increase the reserves of useful minerals, raise reserves in categories, and specify the contours and conditions of mineral bodies placement.
2. Studies the distribution of useful components and companions, through chemical analysis and occasionally performs complex analysis and evaluation of ore raw material.
3. From the geological point, determines the opening mining works of exploitation and their order, for drafting the monthly and annual plans.
4. Directs and controls all types of geological works, to ensure that they are carried out in full compliance with all geological features of the source, in accordance with the approved project, and solves all tasks of mining geometry.
5. Organizes and calculates the losses of useful mineral in quantity and quality, according to the relevant methodologies.
6. Obtains laboratory analysis evidence and compiles the geological - markshaider (mine surveyor) documentation for all types of mining and drilling works, as well as prepares the necessary documentation for exploitation passports.
7. Prepares quality maps according to horizons and ore bodies.
8. Performs the annual calculation of source movement reserves, by dividing them into open reserves, prepared and ready for use.
9. Studies the geological construction of the source site, the morphological-structural construction of the bodies, the distribution of useful and harmful components, the elements of the extension and fall of the bodies, the detachment tectonics, the change of the side rocks and other geological - markshaider (mine surveyor) issues.
10. Carries out surveys on the size of inflows and registration of groundwater that lies at the source.
11. Determines in cooperation with the technical department the measures to be taken for:
  - prevent the eruption of groundwater or sludge in artisanal works.

- ensure health & safety of workers and normal operations in the mine during the passage of mining works in areas with large amounts of water.
12. Prepares the annual draft program for the development of mining works (opening, research, and preparation).
  13. Studies all needs of the organization for open reserves, prepared and ready for use.
  14. Organizes experimental and scientific work related to the methodology of source discovery, methodology of obtaining evidence and rental issues related to the geology of the source.
  15. Anticipates in order to determine the location of surface objects so that they are outside the danger zone and sets boundaries; also composes measures of facilities to protect from harmful influence of mining and exploitation.
  16. Based on site field project, define all types of mining, exploitation, and geological-exploration works.
  17. Prepares geological documentation by presenting all type of works in three plans and projections.
  18. From the geological point, organizes and reconciles the outcome of work performed and finalizes the geological report for a three to five year period, with calculation or recalculation of source reserves.
  19. Prepares the acts for the accomplishment of exploitation works in block, panel, etc., in cooperation with the technical department.
  20. Presents proposals and reports for any possible change in the geological situation as a result of the development of mining works that influence their orientation and exploitation works, provided in the draft program.
  21. Periodically, measures the stocks and condition of the ore produced in the mine, with accuracy and quality.

**Qualifications and Skills Required:**

**Education:** University Degree in Mining Engineering; owning a master's degree or specialized certificates in professional courses would be an advantage.

**Work Experience:** Have at least 5 years work experience in similar positions;

**Skills:**

- Excellent knowledge of the Technical Safety Regulation (Mining);
- Detonation experience and skills;
- Excellent organizational, plan work, setting priorities skills;
- Excellent communication skills, master work ethic and integrity skills.
- Excellent analytical skills and efficiently solve problems ability.
- Multiple tasks simultaneously and detail oriented ability.
- Very good interpersonal skills;
- Sense of responsibility;
- Ability to work in groups and take decisions;
- Possess a Driving License.

**Work conditions:** BALFIN Group offers an attractive benefit package, including a fair remuneration based on merit and performance evaluation.

**Application procedure for this position:**

To apply for this position, please submit a Detailed CV and documentation copies requested proving your education, training and experience to these addresses:

- Albchrome Headquarters: "Dervish Hima" Street, Ambassador Palace 3, 1st floor, no.3, Tirana, Albania.
- Email to: [hr@albchrome.al](mailto:hr@albchrome.al)

The deadline for submission of documents is **September 15, 2021**.



**Leading people and  
businesses to success.**

\* All applications will be treated with strict confidentiality according to the law No. 9887 set by the Albanian Parliament for the "Protection of Personal Data".